2023 - 2024 Studio Handbook

Welcome to iAM Dance Center of the Arts

We are glad to have you join us for this dance season! Here at iAM Dance Center, our staff ensures that your child's dance education is our number one priority. We offer both competitive and beginner programs that is fun but also a great learning experience for all dancers, regardless of age or level. In this handbook, you will find a listing of important studio policies and information designed to ensure success and enjoyment for every student. Please take a moment to familiarize yourself with these policies. We look forward to a fabulous season with your dancer.

CENTER OF THE ARTS

Sincerely,

Andrea McCoy-Owner/Director

▼ iAM Dance Center of the Arts 705 S. Main Street, Suite C Lancaster, SC 29720 803-804-6062

2023-2024

Staff



ANDREA MCCOY Director | Owner



A'VIONNE RICHARDSON Lead Instructor



AALIYAH RODRIGUEZ Acro/Tumbling Instructor



JAMEEL CREECH Dance Instructor



CATHERINE NEWELL Dance Instructor & Office Personnel



NICHOLE SMITH Office Personnel



LILLIAN BARNETT **Event & Support Staff** & MUA

Not pictured: DESSIREE BLACKMON, MUA & Support Staff

To our amazing **Parent Committee**; we thank you for your service! (Please remember parent committee is always open to all dance parents.) CATRINA BLAIR | COURTNEY SANCHEZ | JONITHA CLYBURN | KIMBERLY FRASIER MELISSA WHITE | QUONEIKA GASTON | TAKANESIA STEVENSON | WHITNEY JORDAN







Fall Schedule: Begins August 14th Winter/Spring Schedule: Begins January 8th

Our Mission:

Our mission is to serve as positive pioneers in our community instilling value and discipline in our youth. We seek to pave the way for many talented youths in their efforts to fulfill their dreams and talents to their greatest abilities.

Your Commitment:

Dance is a long-term commitment. By enrolling for classes, you are committing to holding a space on that roster for a duration of 6 months <u>minimum</u>. If a dancer quits after being placed on a roster/class there will be a \$100 withdrawal fee, plus all money paid towards monthly dues, competitions and uniforms will be forfeited. Exit dates (without penalty) is **December 9, 2023 & June 8, 2024**. Exiting during any other time of the year *will* result in the withdrawal fee along with any current fees owed on the account at the time of departure. Please understand dance is a TEAM sport. If one student quits "part" way through the year it affects the entire team/class. Dancers must attend all practices, performances, and competitions!!

Plan on all competition and performance *seeking* students practicing 2-3 hours per day, 2-4 times a week including a technique definition class. Beginner students can expect to practice 60 minutes, 2 times per week. All other extracurricular classes: 60 minutes, 1 time per week.

Class Routine:

All dancers are **required** to wear <u>assigned</u> practice gear to <u>every</u> class. No exception. Please do not drop your child off if they do not have their proper attire. Dancers will be turned around at the door for not adhering to this policy and a parent/guardian must come back to pick them up.

<u>During class:</u> all jewelry must be removed! <u>Gum is not allowed</u>. Hair must be pulled back. Shoes may/may not mandatory.

Cell phones, watches, earbuds, etc. are **not** allowed during practices! If there is an emergency, please call the office phone (803-804-6062). Filming parts of the routine during practice is **not** allowed <u>unless</u> you have prior approval from an instructor or the director.

Parents, friends, and family members **are not** allowed in the studio. All family members and friends must remain in the foyer/waiting area! ~UPDATE~ Due to covid-19, our lobby/sitting area is limited to any persons other than dancers entering/exiting the studio.

Studio Etiquette

- No phones inside either studio, during class (leave inside your assigned lockers)
- No in/out of the classroom for any reason. Use the restroom prior to class and/or during breaks
- No leaning on the barre, No leaning on the mirror, No leaning on the center pole
- When not learning, students should be at attention.
- Raise hand to speak.
- Walk around perimeters and not in front of staff or student when entering/exiting placement on the floor
- Moving for superiors
- No food or drink outside of their breakroom (No sunflower seeds at all!!!!)
- The breakroom is to always remain clean. The only item permitted atop the desk are dance bags with all materials INSIDE bag or <u>locker</u>.
- When sitting: Sit around U shape under the barres only. (not against the mirror)
- Expected to be at attention outside the door no earlier or later than 2 minutes before class.

- We will only allow them to enter when they're quiet & at attention.
- For tardy students:

Stretch in the lobby.

For every minute they are late, they accumulate a set of disciplinary consequences.

Students enrolled in classes that choose not to be on time or enter at all must go home.

- Bathroom before/after class only
- Breaks: give a break every 45 minutes (5 minutes)
- No break for 1-hour classes
- No bullying
- No horseplaying

Sportsmanship:

All dancers and parents representing iAM Dance Center are always expected to behave in a **respectful** manner. Parents **must** refrain from speaking negatively about other dancers, parents, or instructors. All dancers must treat their teammates, instructors, and other dancers' part of other teams in a kind and courteous manner. Any disrespectful treatment (bullying, name calling, cursing, talking badly about another, etc....) to any other parent, dancer or instructor can result in parent's access to entering the studio being revoked or student's removal from the studio.

Attendance & Absences:

Attendance

Every practice is **required**. Attendance is crucial to the team/class. If one student is missing, the whole team and/or class is affected and possibly cannot practice! Please submit vacation or expected absences, in writing to our lead instructor, Ms. A'Vionne.

Absences

To avoid removal from dance pieces, if sickness requires absence from more than one practice a doctor's note is required!

Tardiness

Please do NOT be late for practice!! Please be sure to pick up your child on time. There will be a \$5.00 late pick up fee after the 2nd offense of late pickup.

Class Registration & Tuition

Registration:

To register for and view available/open classes, please fill out the registration form online (www.dancestudio-pro.com/online/iamdancecenter) and include registration fee.

Registration Fee: \$25 (first child), \$15 (second child), \$10 (third child)

Dropped Classes:

Dance instruction follows a season calendar year and it is expected that dancers complete the entire season. Should you decide it is necessary to drop a class you must notify the office **IN WRITING** (NO EXCEPTIONS). Simply discontinuing attendance **DOES NOT** constitute a dropped class – you will still be responsible for your regular monthly tuition amount until proper written notice is received.

Tuition is a **SEMESTER FEE** that is broken into **MONTHLY/WEEKLY INSTALLMENTS** for your convenience. Our schedule and tuition amounts **allow for up to two cancelled** classes outside of our regular calendar without a make-up class being scheduled. **All tuition and fees are NON-REFUNDABLE**.

You must pay in full for any month you attend even ONE CLASS for that month. **NO PRO-RATING**AND NO REFUNDS ON ANY PRE-PAID FEES.

Note: iAM Dance Center of the Arts reserves the right to discontinue service to any student. However, we do not discriminate based on gender, race, religion, or otherwise.

<u>Tuition Due Date:</u> All tuition is posted to your online accounts on the 1st of each month (late fees apply after 4 days delinquent). Payment reminder emails are automatically sent out on the 4th of each month. Tuition is due either weekly (every Monday), bi-weekly (every other Monday), on a set date every month or on the 1st of each month. Any agreement for payment that is past the 4th of the month <u>does not</u> have a grace period. After this time, a late fee of \$15 will be automatically added to your account and must be paid. All students <u>must</u> have an auto-bill form on file at the time of registration. Cash, checks, and money orders are accepted <u>on</u> the due date. The auto-bill form will only be used after the due date has passed and no payment has been received. See Auto Draft/Credit Form.

- **NEW** Tuition fees are due on the 1st of each month. Tuition accounts will be allowed a 14- day grace period before students will no longer be allowed to attend class(es). Late fee policy still applies.

This also applies to any uniform/costume/competition fee due dates.

Vacations:

During the months of June and July attendance is optional. Attendance is mandatory starting in August to be considered for competitions, performances & recitals during the season. We will not have classes during holidays or spring break.

If any practice is missed in the week leading up to a performance, an alternate dancer may be used <u>at the</u> instructor's discretion!

For extended vacations or vacations that you expect to not be charged tuition, you must give the instructors 2 weeks' notice!

Competition Team Tryouts:

iAM Dance Center, currently, only competes in the style of majorette with the Red Rose Mafia Majorette Dance Team. Tryouts are held twice a year: summer bootcamp in July & mid-season bootcamp in December.

Competitions & Performances:

(Our goal is to compete 1-2 times per month.)

All competitions and performances are mandatory! If a competition or performance is missed, it hurts the entire team! If any practice is missed in the week leading up to a competition or performance, an alternate student may be brought in at the instructors' discretion for practices and competition/performance. You will still be responsible for the competition and practice fees. For Elite Members: Not showing up for a competition may result in termination of the team. All dancers are required to be at competitions early for warm-up. It is imperative for all the dancers to warm up their routine exactly as it will be completed prior to competitions. The instructors will tell you the exact time to arrive at competition. If a dancer is late for warm-up or does not show up for warm-up, an alternate may be used at the instructors' discretion. Uniforms must be worn in full during the entire competition. Warm up pants and jackets may be worn upon arrival and after the squad has finished competing. Hair and makeup must be done according to the way the instructors have decided. All piercings (ex: earrings, nose rings, belly rings, etc.) must be removed and tattoos covered prior to arrival at competitions.

Student Selection: There are many factors that go into student selection for performances and competitions. Here are a few factors: attendance, extra rehearsals attended or scheduled privates, performance value, musicality with movement, uniformity (does he/she compliment the dancers as a whole), technique, retainment of choreography & corrections, and visibility; these are the main factors.

Class Attire & Uniforms:

Class attire is required to be purchased at registration and must be worn during each class. No exception. Students will not be allowed to participate in class if he/she is not in proper hair and attire dressings.

Competition Uniforms are as followed:

All uniforms for creative dances, field shows, and special performances **must be returned** at the end of the season. Fees paid for uniforms are for the rental of uniforms throughout the season.

All uniform pieces are required to be purchased or rented unless noted or told otherwise by your instructor. If you lose, rip, or stain a part of your uniform, let your instructor know as soon as possible! You will be responsible for the cost to replace that piece of your uniform! Instructors will let you know what needs to be purchased. There may be additional accessories needed to purchase per competition, performance and/or recital.

Recital Uniforms are as followed:

All uniforms for showcases $\&\ recitals\$ are for students to keep.

Fees:

There is a lot that goes into dance. We have custom uniforms created just for our teams and our events. There is also custom music and choreography created for each class, each semester! In competitive dance each dancer on the team needs to look exactly alike on the team so the team looks like a whole. Therefore, each dancer must have the exact same hair, uniform, bow, shoes, socks, and makeup!

Fees are broken up as followed:

Registration: due at time of enrollment; once a year - $$25.00 \, 1^{st}$ student, $$15.00 \, 2^{nd}$ student, $$10.00 \, 3^{rd}$ & +, \$35.00 re-enrollment

Class Attire Set: Please view page 7 - CLASS ATTIRE FEES ARE DUE AT THE TIME REGISTRATION

Class Count Tuition: (estimated)

1 hour / week: \$15.00 per week
2 hours / week: \$19.00 per week
3 hours/ week: \$26.00 per week
4 hours/ week: \$30.00 per week
5 hours/ week: \$33.00 per week
6 hours/ week: \$36.00 per week
7 hours/ week: \$40.00 per week
8 hours/ week: \$44.00 per week
9 hours/week: \$48.00 per week
10 hours/week: \$52.00 per week

13 hours/week: \$60.00 per week (\$4.00 increase per hour)

(Tuition covers facility cost, instructor fees (in house & guest), equipment, class materials, etc.)

Late Fees: \$15.00 applied on day 4 of being late (Suspension occurs on day 15 of being late)

Auto draft occurs on day 3 to avoid late fees. Inability to process will result in late fee on day 4.

Drop-in class tuition: \$20 per class

Recital Fee & Performance Uniforms: \$125-250/ year (includes facility cost, props, staff, choreography and music, in addition to, all undergarments, headpieces, shoes & **the rental** of costumes per semester) (due in April of each season)

Competitions/Uniforms (rental)/Choreography/music/etc: varies per season

(Spring Season: January – May, Fall Season: August – December)

New Installment plan will be available this season for competitive dancers due to launching of RRM

Private Lessons: \$40 for 1 hour session, \$70 for 2 hour session

Group Private Lessons: 3 students for \$20 per hour, 2 students for \$25 per hour

Discounts

***10% sibling discount (applicable towards monthly tuition rates only)

**10% discount for RRM competition team members

**5-10% additional discount for Parent Committee members

**50% discount for Staff members to take classes

*Some fees are approximate and depend upon size of team.

^{**}Some of these fees are waivable/decreasable fees with fundraiser sales**

Class Attire: (required for all students, no exceptions)

REQUIRED CLASS ATTIRE









COMPETITION PREP/ FIELD JAZZ & HBCU

TUMBLING





HIP HOP/THEATER & PERFORMANCE

STUDIO MEMBER PRICES

Ballet Shoe \$15 Jazz Sho

Jazz Shoe \$25 Sneakers \$27-33

Biketard \$25 Briefs \$10 Tank Leotard \$20 Long Sleeve Leotard \$24

Sport Bra \$22 T-shirt \$20 Shorts \$18 Socks \$15

Stirrup Tights \$8

Jacket \$40

Joggers \$30

Long Crop \$25

Shimmery Tights \$10-12

Legging \$25

Bookbag \$40

Duffel \$35

CENTER OF THE ARTS

Extra Information:

>Throughout the year, we will plan special and fun events for **all** dancers to attend. These events are optional and may or may not be additional fees. They can vary from hiking, swimming, going to the fair, gym sleepovers, or other activities that will allow for team/studio bonding.

< All iAM Dance Center students will be considered in parades and/or other community events.

	T	% discount for		1			DOOM
DAYS (S)	CLASS I			INSTRUCT		TIME(S)	ROOM
Mondays		k Technique (Ages 8 – 11)		Richardson		4:30 – 5:15	A
	+	se Mafia (Elite)		Richardson		5:15 – 6:30	В
		se Mafia (Minis)		Richardson Richardson		6:30 – 7:30 7:30 – 9:00	B
	Neu No	se Mafia (Full Team)		Kiciiai usui	LI.	7.30 – 9.00	A
Tuesdays	Reginne	er Hip Hop & Jazz		Newell		4:30 - 5:15	Α
racsaays		Tap Ages 9+		Newell		5:15 – 6:00	A
		er Tap Ages 8 & under		Newell	1 À	6:00 – 6:45	A
	+	ediate/ADV. Acro & Tumb	ling	Rodriguez	-14	6:30 – 7:30	B/A
	1	k Technique (Ages 4 – 7)	ming	Creech		7:30 – 8:15	A
	+	k Technique (Ages 12+)		Creech		8:15 – 9:15	A
	Dance	k recillique (Ages 121)		CICCUI		0.13 3.13	
Wednesdays	Red Ro	se Mafia Battle Squad (Mi	inis)	McCoy		4:45 – 5:45	Α
· · · · · · · · · · · · · · · · · · ·		se Mafia Battle Squad (JR	•	McCoy		5:45 – 7:00	A
		er Acro & Tumbling	α σ.ι.,	Rodriguez		6:30 – 7:30	В
	Red Rose Mafia (Full Team)			Richardson		7:15 – 8:30	A
	Acro & Tumbling 2			Rodriguez		7:30 – 8:30	В
	Conten			Richardson		8:30 – 9:30	A
		, portally		7 // 7			
Thursdays	Red Rose Mafia Battle Squad (Minis)		McCoy		4:45 – 5:45	Α	
13	Red Rose Mafia Battle Squad (JR & SR)			McCoy	AT .	5:45 – 7:15	Α
i i		se Mafia (Full Team)		McCoy		7:15 – 8:15	Α
		ediate Hip Hop & Jazz		Creech		7:30 – 8:15	В
		ed Hip Hop & Jazz		Creech	1 5	8:15 – 9:15	Α
lass Attire Sele							
Registration fee is	_	Opening Balance:					
the application, per applicant or per student		(add up all 3 fees to the left) Total Paid Today:			Today's Date:		
Class Attire Fees are one-ti		Remaining Balance:			Due by:		
fees due upon t	ne start of classes.	Tuition Due Date:	1 st	of the mon	· · · · · ·	ery Monday	Other
Monthly fees are broken down into weekly installments due every Monday		(please check)					
		Class Start Date:					
		Additional Notes:					
		COST UME BU	JY BAO	CK PROGR	RAM:		

M Customs – Paper Order Form	Received by: (staf	f)
(Orders can be placed via your online accoun Cash app: \$iAMDANCECENTERS	t at www.iamdancecente	er.com/iamcustoms)
Student Name:		Today's Date:
Item:	Size	Cost
Please include payment with order form.	Total	\$
AM Customs – Paper Order Form	Received by: (sta	 aff)
(Orders can be placed via your online accoun	t at www.iamdancecente	r.com/iamcustoms)
Cash app: \$iAMDANCECENTERS	Checks payable to: iAM	Dance Center
Student Name:	-\ -	Today's Date:
Item Needed:	Size	Cost
Item Needed.	SILO	Cost
<u> </u>		
D1 : 1 1	T + 1	Φ.
Please include payment with order form.	Total	\$
AM Customs – Paper Order Form	Received by: (sta	aff)
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM Da	nter.com/iamcustoms) nnce Center	
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name:	enter.com/iamcustoms) nnce Center	Today's Date:
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM Da Student Name: Items Needed:	size	Today's Date: Cost
Orders can be placed via your online account at www.iamdancece Cash app: \$iAMDANCECENTERS Checks payable to: iAM Dastudent Name: Items Needed: Please include payment with order form.	Size Total	Cost \$
Orders can be placed via your online account at <a href="https://www.iamdancececash.app:siamdancececash.ap</td><td>Size Total Received by: (stanter.com/iamcustoms)</td><td>Cost \$</td></tr><tr><td>Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastudent Name: Items Needed: Please include payment with order form. AM Customs — Paper Order Form Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS	Total Received by: (stanter.com/iamcustoms) ance Center	Cost \$ aff)
Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastudent Name: Items Needed: Please include payment with order form. AM Customs — Paper Order Form Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS	Total Received by: (stanter.com/iamcustoms) ance Center	Cost \$
Orders can be placed via your online account at <a href="https://www.iamdancececash.app:siamdancececash.ap</td><td>Total Received by: (stanter.com/iamcustoms) ance Center Total</td><td>Cost \$ aff) Today's Date:</td></tr><tr><td>Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM DaStudent Name: Items Needed: Please include payment with order form. AM Customs — Paper Order Form Orders can be placed via your online account at www.iamdancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS Checks payable to: iAM Dastandancececash app: \$iAMDANCECENTERS	Total Received by: (stanter.com/iamcustoms) ance Center	Cost \$ aff)
Orders can be placed via your online account at <a href="https://www.iamdancececash.app:siamdancececash.ap</td><td>Total Received by: (stanter.com/iamcustoms) ance Center Total</td><td>Cost \$ aff) Today's Date:</td></tr><tr><td>Orders can be placed via your online account at <a href=" https:="" td="" www.iamdancececash.app:siamdancececash.ap<=""><td>Total Received by: (stanter.com/iamcustoms) ance Center Total</td><td>Cost \$ aff) Today's Date:</td>	Total Received by: (stanter.com/iamcustoms) ance Center Total	Cost \$ aff) Today's Date:
Orders can be placed via your online account at <a href="https://www.iamdancececash.app:siamdancececash.ap</td><td>Total Received by: (stanter.com/iamcustoms) ance Center Total</td><td>Cost \$ aff) Today's Date:</td></tr><tr><td>Orders can be placed via your online account at <a href=" https:="" td="" www.iamdancececash.app:siamdancececash.ap<=""><td>Total Received by: (stanter.com/iamcustoms) ance Center Total</td><td>Cost \$ aff) Today's Date:</td>	Total Received by: (stanter.com/iamcustoms) ance Center Total	Cost \$ aff) Today's Date:

2023 - 2024 STUDIO REGISTRATION FORM

[A]	D_{-1}	\Box	#	
	U -	w	##	

PLEASE COMPLETE ALL PAPERWORK – PLEASE INITIAL WHERE NEEDED & SIGN IN 2 PLACES

What service(s) a	re you interested	in here at iAM Dance	Center of the	Arts.?		
☐ After So	chool Program					
☐ Dance I	_					
☐ Summe	_					
	_			Date of Rirth:	/	/
Age	_	Pant/Short:		-	u	
2					,	,
Age				1	d	
	Sizes: Shirt:	Pant/Short:	Shoe:			
3. Student name (F	irst/Last)			_Date of Birth:		
Age	School Attending_			Grade complete		
	Sizes: Shirt:	Pant/Short:	Shoe:			
					h	
·				State:	Zip:	
Parent Name: Parent Name (2):		Phone #: Phone #:	Email:_	ile		
		_				
Emergency conta	act					
Name		Phone #	Rela	tionship	ΔD	
Students Medical His	story:					
Please list all allergies	and/or diagnosis tha	t we should be aware of:	/ 6 4	7 4 47		/
	27	7/8/89				
Short Questionnaire	- /6/	/ 				
		other companyor team?	· Yes · No		_	
How did you hear	about iAM Dance Cer	nter of the Arts? (please c	heck one box):	E ARI	2	
What are your goals h	nere at iAM Dance Cer	nter of the Arts? Recr	eational Dance	Competitive Dar	ice	
	ow you plan to accom		_			
Please write below no	ow you plan to accom	piisti triose goals:				
OR OFFICIAL USE	ONLY:					
Size: Youth A	dult (circle)					
Size conversion: L	eotard Dre	ess Shoe	Tights	Warm Up	Pant	<u>s</u>
Bust/Chest:						
Girth:						
Waist:						
Hip:						
Inseam:						
Shirt:		Pant:		Jacket:		
Shoe:		Jazz Shoe:		Ballet Shoe:		

2023 - 2024 Student Contract & Parent Consent

- Please initial beside each agreement
Payment of tuition is DUE ON THE 1 ST OF EACH MONTH. Payment of tuition secures enrollment
for your child in class. We do not mail statements; however, post tuition reminders around the studio
and on the Company website. Other valuable information: (please list
specific payment terms here agreed upon staff and family member).
I am required to have a credit card authorization form on file to process payments for tuition
and all other fees associated with dance. Alternative option: post-dated checks and/or bank draft
information. There are no exceptions to this rule.
Competition season fees, recital fees and/or any other studio affiliated fees will <i>only</i> be allowed
a 14-day grace period. Any student with unpaid competition season fees past 14 days will not be able to
compete, participate in recitals and/or affiliated studio program.
There is a 3-day grace period, to pay your tuition. On the 4th day, we will add a \$15 late fee and
run your credit card on file unless we have received a "Drop" form or written notification dropping the
child from class prior to the 1st of the month. NO EXCEPTIONS. If no card is on file, your child will not be
permitted to classes after 14 days.
TUTION REMAINS THE SAME EACH MONTH and does NOT deviate regardless of Holiday Closure
or any other closures that the studio decides to take. Tuition is not pro-rated, refunded or credited for
missed classes or holidays. Any student who misses a class may make-up classes in other non-
performance classes that are comparable for their age/skill level.
If your child is absent due to any reason: illness, vacation, or other activities, payment is STILL
due by the 14th to continue to hold the spot in class for your child. There are NO REFUNDS for missed classes.
If your child is no longer taking classes, a "drop" form must be completed or notification in
writing is required before the start of the next month. Any outstanding fees on the account must be paid
in full upon un- enrollment. Failure to turn in a "Drop" form will result in continued tuition charges and
late fees, until we receive a completed form or letter. Withdrawal outside of the exit dates will result in a
\$100 withdrawal fee.
A \$25 return check/payment fee will be accessed on all insufficient fund checks/payments.
If you are not available to pay in person, please either call the studio for payment over the
phone, mail your payment (in time for your tuition to be delivered on or before your due date), or pay
online to avoid late fees towards your tuition. Fees will be drafter on the 4 th day of a missed payment.
PHOTO RELEASE: By initialing here, I give permission for photographs and videos of my child in
dance class or performances to be used in promotional material for iAM Dance Center of the Arts in both
print and web publications.
By signing below, you are acknowledging that you have read, understood and agree to all policies & procedures,
tuition policy, and fees associated with dancing at iAM Dance Center of the Arts. We, the staff at iAM Dance Center of the Arts, recognize our obligation to make sure our students and their
parents are aware of the risks and hazards involved in the sport of dance. By signing this waiver, you release iAM
Dance Center of the Arts and all its employees from all claims on account of any injury which may by sustained by
your child while attending any dance class, event associated with iAM Dance Center of the Arts. or outside
performance. In signing this waiver, you also acknowledge your responsibility in paying monthly tuition, any
associated costumes, entry fees for performances and competition and all other communicated costs involved
while dancing at iAM Dance Center of the Arts. You also affirm you now have, and will continue to carry, proper
primary medical, health, and hospitalization and accident insurance, which you consider adequate for the
protection of your child(ren) and iAM Dance Center of the Arts.

PARENT'S SIGNATURE______DATE _____



CREDIT CARD AUTHORIZATION FORM

Please select one or more of the following options, and provide credit card details below

Debit/Credit Authorization

Student Name:_

I authorize the iAM Dance specified cause detailed below. I und	Center of the Arts to use my credit card for tuition payment, clothing/attire, event tickets and/or derstand there will be a 3.75% transaction fee assessed for all debit/credit card transactions.
Account Payment	
I authorize the iAM Dance	Center of the Arts to bill my credit card for the charges of
From	End date
For the following:	
☐ Monthly Tuition (One-time) ☐ Monthly Tuition (Automatic with ☐ Costuming/Attire/Clothing (One-Other:	
For Office Use: Class(es) Enrolled in:	
% discount for Class Attire Selected:	weeks/months (please circle one).
Credit Card Informa	tion: (Required)
Credit Card Number:	
Expiration Date:	3 Digit Code on the Back:
Name of the cardholder: (Please pr	rint)
Cardholder signature:	
Address:	

Release and Waiver of Liability and Indemnity Agreement

(Read Carefully Before Signing)

In consideration of being permitted to participate in any way in the iAM Dance Center of the Arts Program indicated below and/or being permitted to enter for any purpose any restricted area (here in defined as any area where in admittance to the general public is prohibited), the parent(s) and/or legal guardian(s) of the minor participant named below agree:

- 1. The parent(s) and/or legal guardian(s) will instruct the minor participant that prior to participating in the below dance activity or event, he or she should inspect the facilities and equipment to be used, and if he or she believes anything is unsafe, the participant should immediately advise the officials of such condition and refuse to participate. I understand and agreed that, if at any time, I feel anything to be UNSAFE; I will immediately take all precautions to avoid the unsafe area and REFUSE TO PARTICIPATE further.
- 2. I/WE fully understand and acknowledge that:
 - (a) There are risks and dangers associated with participation in Dance events and activities, which could result in bodily injury partial and/or total disability, paralysis, and death.
 - (b) The social and economic losses and/or damages, which could result from these risks and dangers described above, could be severe.
 - (c) These risks and dangers may be caused by the action, inaction or negligence of the participant or theaction, inaction, or negligence of others, including, but not limited to, the Releases named below.
 - (d) There may be other risks not known to us or are not reasonably foreseeable at his time.
- 3. I/WE accept and assume such risks and responsibility for the losses and/or damages following such injury, disability, paralysis or death, however caused and whether caused in whole or in part by the negligence of the Releases named blow.
- 4. I/WE HEREBY RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the dance facility used by the participant, including its owners, managers, promoters, lessees of premises used to conduct the dance event or program, premises and event inspectors, underwriters, consultants and others who give recommendations, directions, or instructions to engage in risk evaluation or loss control activities regarding the dance facility or events held at such facility and each of them, their directors, officers, agents, employees, all for the purposes herein referred to as "Release"...FROM ALL LIABILITY TO THE UNDERSIGNED, my/our personal representatives, assigns, executors, heirs and next to kin FOR ANY AND ALL CLAIMS, DEMANDS, LOSSES OR DAMAGES AND ANY CLAIMS OR DEMANDS THEREFORE ON ACCOUNT OF ANY INJURY, INCLUDING BUT NOT LIMITED TO THE DEATH OF THE PARTICIPANT OR DAMAGE TO PROPERTY, ARISING OUT OF OR RELATING TO THE EVENT(S) CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE RELEASE OR OTHERWISE.
- 5. I/WE HEREBY acknowledge that THE ACTIVITIES OF THE EVENT(S) ARE VERY DANGEROUS and involve the risk of serious injury and/or death and/or property damage. Each of THE UNDERSIGNED also expressly acknowledges that INJURIES RECEIVED MAY BE COMPOUNDED OR INCREASED BY NEGLIGENT RESCUE OPERATIONS OR PROCEDURES OF THE RELEASEES.
- 6. EACH OF THE UNDERSIGNED further expressly agrees that the foregoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the Province or State in which the event is conducted and that if any portion is held invalid, it is agreed that the balance shall, notwithstanding continue in full legal force and effect.
- 7. On behalf of the participant and individually, the undersigned partner(s) and/or legal guardian(s) for the minor participant execute this Waiver and Release. If, despite this release, the participant makes a claim against any of the Releases, the parent(s) and/or legal guardian(s) will reimburse the Releases for any money, which they have paid to the participant, or on his behalf, and hold them harmless.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE, OR GUARANTEE BEING MADE TO ME AND INTEND MY SIGNATURE TO BE COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Printed Name of Student:	Date		
(Dancer signature or parent if dancer is under 18)	(Parent signature)		

Handbook Contract (DO NOT DETACH)

Signature

I have read and agree to all information in this packet. I understand that failure to comply to these rules may result in removal of the team and company.

By enrolling, I agree to commit to the classes I have enrolled my child in through the end of December of 2023 (those enrolling on or after August 2023) or June 2024 (those enrolling in 2024). I understand that if I decide not to continue classes after being enrolled or if I leave the studio at any time (aside from the exit dates) from August 14, 2023, to June 8, 2024, that I will be owe all charges listed on my account, I will be charged an additional \$100 early withdrawal fee and I will forfeit all money I have already paid.

By signing below, I agree to all information, rules, and requirements above. All conflicts will be immediately reported to the instructors or director. Dancers must report any issues to their instructors and NOT gossip about issues with other dancers. By signing below, I am also giving iAM Dance Center of the Arts the right to take my dancers pictures at events, practices, and competitions. These photos can be posted on iAM Dance Center's social media sites and website, printed material or however, the company sees fit for use for marketing purposes only.

This next portion is for Red Rose Mafia Trainee Class Only:	
I understand the contract and guidelines place	
the Red Rose Mafia Majorette Dance Team. I will uphold the responsibilit	-
in this contract along with abiding to terms listed in the Red Rose Mafia to	<u> </u>
season to benefit myself and the entire studio. Part of my commitment is	•
attendance & continuous respect towards fellow classmates, and those in	• •
(leadership team), and the coaches/staff always. In addition, these leader leadership position, respect their fellow teammates, and not abuse their i	
readership position, respect their renow teaminates, and not abuse their i	Ole III allyway.
If a coach is not available, the leadership team will run practice in their ab	sence. I will respect their
leadership positions and assist them in running an effective and productive	-
As a student at the studio, I will continue to develop my positive attitude,	-
work ethic. I fully understand my actions and attitude affects the well-bei	ng of the studio. I promise to
focus on my academics as well as my position on the dance team and agree	
commitments each requires. I understand that poor academics will result	•
I am fully aware any breach of this contract will result in the consequence	s previously mentioned.
Charles A. Norman	
Student Name:	
X	V
<u> </u>	٨
Signature	date
	l I
Parent Name:	
	I
X	X
	/ \

date

